The Minutes of Easton Parish Council Meeting
held on Tuesday 6 January 2026 at 7:00 pm
at Village Hall, Easton

Present:	Cllr M Caton (Chair)	Cllr J Hudson (Vice)	Cllr R Chapman
	Cllr S Hipperson	Cllr A Main	Cllr P McCarter
	Cllr D Lewis	Cllr M Bowman	Cllr M Jobling
	Cllr D Fulcher		

Also in Attendance: Sue Marsh (Clerk), Sarah Royall (Norfolk Police) and 4 members of the public.

1. **Apologies for Absence**
   Apologies received from District & Country Councillor Margaret Dewsbury

2. **Declarations of Interest and requests for Dispensations**
   No declarations of Interest

3. **To confirm the minutes of the meetings held on 2 December 2025**
   It was resolved to accept these minutes as a true and accurate record of the meetings, and they were duly signed by the Chair.

4. **To receive reports from the District & County Councillor**
   Decembers report also covered January and can be found in the December minutes

5. **Planning Applications and Determinations:**
   a. To consider a response to any current planning applications:

   Details of conditions 28 of 2014/2611 – (28) Interim Travel Plan (phase 2)
   Details of conditions 28 of 2014/2611 – (28) Interim Travel Plan (phase 3 & 4)
   No comment

   b. **To note any planning decisions or appeals by South Norfolk Council**

   2025/2322 Proposed filling in of missing sections of existing bund
   Noted

6. **Finance**
   a. Approval of Payments

   The following payments were approved:

Clerk	Salary (Dec)	£917.28
HMRC	PAYE (Dec) – direct debit	£251.19
Parish Online	Software	£194.40

   b. The Chair checked and duly signed the bank reconciliations for December 2025

7. **Community Centre Project**

   To receive an update on setting up a charity to run the premises

   The Trustees of the New Village Hall Committee have been in contact with Community Action

Norfolk and have received an advice pack and costing. They are waiting for confirmation from the Parish Council regarding the lease.

The clerk had obtained three quotes from solicitors regarding the lease and it was agreed to appoint Clapham Collinge Solicitors. The clerk will action

8.To receive questions or comments from members of the public

Sarah Royall kindly attended on her day off which the council appreciated, topics covered were:

- Illegal parking in cycle lanes and the illegal parking on and obstructing footpaths for pedestrians
- Speeding through the village
- Speed signs in the village
- Anti-social behaviour
- Parking around the school (drop off and pick up)
- Carpark entrance/exit on the roundabout for the show ground

No other questions from the public

9. Asset Maintenance

a. To receive a report on the play areas and consider any action required
All equipment is in good condition

b. To discuss the water issue at the allotments
No action needed other than checking for leaks as the weather has turned cold

10.To consider items for the next agenda

- Invite Josh from Persimmon Homes

17. Date and Place of the next Parish Council Meeting

Tuesday 3 February 2026 at 7:00pm

With no further business, the meeting closed at 7.55 pm.