Easton Parish Council

The Village Hall
Marlingford Road
Easton
Norfolk
NR9 5AD
clerk@eastonparishcouncil.gov.uk

Parish Council Meeting

I give notice of a meeting and summon members to attend
The meeting will be held at Easton Village Hall on **Tuesday 7 October, 7:00 pm**
Members of the public are welcome to attend

Sue Marsh
29 September 2025

Agenda

1. Welcome and consider apologies for absence

2. To receive declarations of interest for items on the agenda and to consider any requests for dispensation

3. To confirm the minutes of the meeting held on Tuesday 2 September 2025

4. To receive questions or comments from members of the public

5. Planning
   a. To consider a response to any current planning applications:
      i. 2025/2698 Details of condition 43 of 2014/2611 (Mineral Safeguarding Assessment) – Materials Management Plan
      ii. 2025/2700 Details of condition (30) of 2014/2611 – Provision of at least one fire hydrant for every 50 dwellings
   b. To note any planning decisions or appeals by South Norfolk Council
      i. 2025/1798 Approval of Conditions
      ii. 2025/1799 Approval of Conditions
      iii. 2021/2417 Approval of Conditions
      iv. 2025/2442 Prior Approval not required

6. Finance
   a. To consider approval of payments and to note any receipts
   b. To note the following payment made since the last meeting
      PWL Loan - £15,867.66
   c. To agree and sign bank reconciliations for August 2025
   d. To agree costing for shredding
   e. To appoint an internal auditor 2025-26
   f. To note the external auditors report for 2024/25 and to agree any necessary action

7. Governance
   To review the following policy documents

   a. IT Policy
   b. Grievance Policy
   c. Bullying and Harassment Policy

8.Community Centre Project
   a. To receive an update on setting up a charity to run the premises
   b. To receive an update on the legal advice

9.To receive the reports from the District & County Councillor

10.Asset Maintenance
   a. To receive an update on the new allotments
   b. To receive an update of the parish defibrillators and consider any action
   c. To hear a report on the play areas and consider any action

11.To consider items for the next agenda

12. To confirm the date of the next meeting – Tuesday 4 November at 7pm

13. Exclusion of Press & Public

   Meeting shall be closed to the press and public due to the nature of the business to be discussed including confidential legal information and matters of sensitivity. (Public Bodies Admission Act 1960) - for consideration and resolution

   a. To discuss the probation period together with the terms and conditions of the clerk